

MANUAL FOR DOWNLOADING INVOICES





Accessing Andamur Connect

You can access it from the top right of the page at www.andamur.com. It can be accessed **from any device**.









Entering login details

In the boxes, first enter **your username** and, secondly, **your password.** If you do not have them or you have forgotten them, you can recover them by clicking on Have I forgotten my password?







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Select the desired service

Select the service from which you want to download your invoice: Fuel cards or tolls.





Accessing "My Invoices"

Click on **My Invoices**, both in Fuel Cards and Tolls.



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Invoices

In this section you can view the **most** important details of an invoice.



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Format of the downloaded invoice

You can download the invoice in **PDF or Excel**. In Fuel Cards, invoices are divided into fuel invoices in Spain and fuel invoices in all other countries.





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Downloading invoice history

You can download a list of your invoices in **PDF or Excel** formats.







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Invoices for allowances

You can see invoices for allowances in the **Tolls > My Invoices** menu in the **Other Countries section.**



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Invoices for allowances

Also, by clicking 💿 in the Invoices section. The 💿 icon only appears on invoices that have allowances associated with them.







